

MUSWELLBROOK RACE CLUB

CORPORATE PACKAGE



SERVICES & PRICE GUIDE

Function Spaces

Silks Function Centre | \$545

including GST

Muswellbrook Race Club 'Silks' Function Centre is a fully air-conditioned function space with fantastic surrounding views overlooking the racecourse, equine facilities and gardens.

Full Day 8am to 4pm **\$545 including GST**

Evening Function 5pm onwards **\$545 including GST**

Early Start (starting time before 8am) **\$635 including GST**

Silks Function Centre Inclusions:

- Silks Conference Centre Inclusions
- Televisions linked to presentations
- Sound system
- Cordless microphones
- Lectern
- White Board
- Seating and trestle tables are set to your requirements.
- Chilled water fountain including paper cups

Silks has a maximum capacity of 100 people seated or 130 cocktail, this will vary depending on desired table configuration



Garden Bar & Cafe | \$700

including GST

The Garden Bar area is an open space on ground level in the gardens. Air-conditioned with log fires available in Winter.

Full Day 8am to 4pm **\$425 including GST**

Early Start (starting time before 8am) **\$475 including GST**

Price if booked as the second room with Silks booking **\$220 including GST**

Garden Bar & Café Function Centre includes

- Televisions linked to presentations
- Sound system
- Microphone
- White Board
- Seating and trestle tables set as per requirements
- Chilled water fountain including paper cups
- Access to toilets located under the grandstand

Seats approximately 40 people seated. This space has the opportunity to have larger numbers with the use of the Ground.



Gardens Function Space

The Muswellbrook Race Club grounds encompass a large undercover area with tree-shaded spaces and beautifully manicured lawns and gardens.

Full Day 8am to 4pm **\$335 including GST**

Early Start (starting time before 8am) **\$415 including GST**

Price if booked as second space with Silks booking **\$220 including GST**

Gardens Function Space includes

Use of Public Bar facilities priced on requirements.

Garden Area Inclusions

Grounds & existing seating, including grandstand.

Sound system

Seating café tables or trestle tables (Limited number)

Wine barrels

Water fountain including paper cups

Access to toilets located under the grandstand



Breakfast Menu

Hot and Cold Buffet Breakfast - \$42pp

Bacon
Selection of individual Cereals and Milk
Scrambled Eggs
Fresh Fruit
Roasted Tomatoes
Toast with condiments
Fresh Juice
Sausages
Hash Browns
Buttered Mushrooms

Hot Buffet Breakfast - \$30pp

Bacon
Scrambled Eggs
Roasted Tomatoes
Buttered Mushrooms
Hash Browns
Sausages
Toast with condiments
Fresh assorted Fruit
Fresh Juice



Morning Tea

Morning Tea Platter - \$25pp

Morning Tea Platter served with fresh
Assorted Muffins
Cakes
Slices
Scones with Jam and Cream
Assorted Fruit Platter

Grazing Boxes - \$25pp

Filled with assorted
Salami
Cheese
Crackers
Fresh Fruit



Finger Food

**Choose 7
Of the following
\$27.50pp**

Party pies
Sausage rolls
Mini spring rolls
Samosas
Spinach & Ricotta triangles
Fish cocktails
Calamari
Arancini balls
Mini dim sim
Pizza
Cocktail Frankfurt
Nuggets
Chicken Chippies

**Choose 3
of the following
\$27.50pp**

Coconut prawns
Mini Kiev balls
Prawn twisters
Sweet chili chicken tenders
Salt & vinegar tenders
Crumbed whiting
Royal Dragon spring roll
Mixed steamed Goyza

Picnic Boxes - \$25 pp

Picnic boxes with assorted wraps, sandwiches, quiche (GF) fruit and nuts.

Basic Cheese Platter \$100

(feeds 10 – 15 people)

Tasty cheese cubes, cabanossi, assorted dips & Crackers

Gourmet Cheese Platter \$150

(feeds 10 – 15 people)

Assorted cheeses, quince paste, cabanossi, assorted dips & crackers



Canape's

Choose 5 \$30pp | Choose 7 \$42 pp | Choose 10 \$55pp

Fresh king prawn cups with fresh chili & mango (GF) or cocktail sauce & avocado

Thai-style fish cakes with sweet soy dipping sauce

Red lentil & sweet potato Rosti w/ Indian spices & yogurt sauce (V)

Mini toast with beetroot mousse & spinach purée topped with crushed pistachios (V)

Mixed mini quiche (GF option available)

Italian-style meatballs with Tomato & basil sauce

Spanish-style beef kebab diced rump steak marinated in Mediterranean herbs & spices (GF)

Potato skins filled with Mexican shredded chicken sour cream & guacamole

Satay chicken skewers

Sweet corn fritters topped with crème fresh & smoked salmon

Mini mixed bruschetta

Salmon gravlax infused with Gin & dill served in a shortcrust case topped with fresh tomato salsa

Whole roasted mushrooms filled with Mediterranean veg & quinoa

Mini Caesar salads

Oysters \$5.50 each

Champagne

Ceviche

Bloody Mary

Ginger & shallot

Tomato salsa with balsamic glaze

Buffet Menu

Roast buffet **1 Course \$45pp**

Meats

Choose 2

- Beef
- Chicken
- Lamb
- Pork

Roast vegetables

- Potato
- Pumpkin
- Sweet potato

Vegetables

- Peas
- Corn
- Carrots

Sides

- Gravy
- Apple sauce
- Mint dressing
- Bread rolls & butter

Cold Meat Buffet **1 Course \$28pp**

Meats

Choose 2

- Chicken
- Ham
- Beef
- Corned meat

Salads

choose 4

- Garden Salad
- Coleslaw
- Pasta Salad
- Potato Salad
- Crunchy Noodle
- Ceasar Salad

Bread rolls & butter

Add Prawns for \$7pp
Add Boiled chats with
sour cream & chives extra
\$1.50pp

BBQ buffet **1 Course \$42pp**

Meats

- Steak
- Sausages
- Chicken kebabs

Salads

choose 4

- Garden Salad
- Coleslaw
- Pasta Salad
- Potato Salad
- Crunchy Noodle
- Ceasar Salad

Bread rolls & butter

Add Potato bake \$5pp
Add prawns for \$7pp
Add ribs for \$8.50 pp

Please note: Desserts can be added and served at an extra \$10pp

Alternate Serve

Two Course \$65 | Three Course \$75

Please select 2 of each course

Entree

Coconut Crusted Prawns with Sweet Chilli & Mango dipping sauce

Zucchini and Sweet Corn Fritters with Fresh Tomato Salsa

Salt and Pepper Squid with Lime & Chilli Mayo

Sweet Onion & Goats Cheese Bruschetta

Satay Chicken with Steamed Rice and Julienne Veg

Main

Slow cooked Pork Belly with chunky Apple Sauce, Mash & Steamed Veg

Pork Tenderloin in a Soy and Honey marinated with Asian Greens & Hokkien Noodles

Lemon Ricotta Chicken - pan-fried Chicken Breast with Lemon infused Ricotta and toasted Almonds served with steamed veg & roast Potato (GF)

Chicken Breast with Bacon & Hollandaise - Chicken Breast wrapped in Bacon finished with Hollandaise Sauce served with Boulangere potatoes & Vegetables

French style Lamb Shank in lite Gravy with Fresh Herbs & Red Wine Jus

Sirloin Steak with Prosciutto wrapped Asparagus, Roast Potato & Greens

Crispy skinned Salmon finished with Pineapple & Sweet Chilli salsa, Roast Potato & greens

Pan Fried Barramundi finished with Lemon compound Butter and fresh Mango & Avocado salad

Dessert

Vanilla Bean Panna Cotta finished with Hibiscus Flowers & Syrup

Lemon Meringue pie with Cream

Pecan Pie drizzled with Caramel & Cream

Chocolate Mud Cake with Fresh Cream

Sticky Date Pudding with Butterscotch sauce & Ice Cream

Pavlova with Cointreau-infused Strawberries & Fresh Cream



Catering Packages

Option 1 - \$35pp

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Mini Baguettes and Wraps with assorted Fillings

Option 2 - \$37pp

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Beef or Chicken Burgers served with Chips

Option 3 - \$38pp

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Choose 2 of the Below Options

Quiche Lorraine or Semi-Dried Tomato & Spinach Quiche (V)

Beef Lasagne

Beer Battered Fish and Chips

Chicken Schnitzel

All served with Chips and Salad

Option 4 - \$44pp

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Mini Baguettes and Wraps with assorted fillings

Afternoon Tea - Hot Finger Food

Extras

Linen Hire

White Linen is available for hire through Muswellbrook Race Club. All linen must be ordered 14 days before your function.

All tablecloths are \$11 a table, Linen Napkins are \$1.50pp

Decorations

You are welcome to decorate your function space, within the guidelines outlined in the Terms and Conditions

Desserts

You are able to self-cater the following items after approval from the Events Manager

Cake - must provide plates, forks, knives, and serviettes or if you wish for Muswellbrook Race Club to serve it will cost \$8pp and is served with berries and cream

Lolly Bars - you must provide your own serving jars and dishes

Dessert Bars - you must provide your own serving jars, dishes, napkins, side plates, and anything you may require for serving your dessert bar

Bar Facilities

Bar facilities and staff are available on request. Please speak to the Event Manager for more information and pricing

Tea and Coffee Station

A self-serve instant tea and coffee station is available with white crockery, milk, sugar and utensils at \$3.50pp.

This must be requested when the finalization of function numbers occurs.

A minimum of 15 pax is required

Terms and Conditions

Guest Numbers

- Silks Function Room can cater up to 130pax standing and up to 110pax seated - dependent on seating configuration.
- Silks Function Room has disabled lift access, located in the foyer. For access via grounds please consult office staff for directions.
- Children may attend functions, but it should be noted that all function venues are licensed and all persons under the age of eighteen (18) must always be supervised by a parent or legal guardian. It is against the law for persons under the age of eighteen (18) to consume alcohol or gamble.
- A minimum of 30 pax is required for each booking

Decorations, Entertainment, Set up and Pack down

- Scatters, confetti, rice or foil flakes or similar loose materials should not be used during the function. An additional cleaning charge will be applied in instances where this request is disregarded or if excess cleaning time is required as determined by the Club.
- Decorations and entertainment are not included however we are able to help assist you with recommendations.
- Open-flamed candles are not to be used unless authorized after discussion with the Events Manager and General Manager.
- It is preferred that all decorations be removed after the function or alternatively prior to 12pm on the first business day after the function, after a discussion with the Events Manager.

Smoking

- Commercial outdoor dining areas in NSW are now smoke-free. Smoking is banned within 4 meters of a pedestrian entry or exit from a hospitality venue. The bans apply to any ignited smoking product including cigarettes, vapes & pipes.
- Outdoor Smoking areas have been designated, please ask the Events Manager to point out these areas if required by your function.

Responsible Service of Alcohol

- The Club has a duty of care to serve alcoholic beverages to all guests responsibly, to ensure that patrons enjoy alcohol without danger to themselves, fellow patrons, and staff. The staff have been trained in R.S.A. and Management supports the actions of staff in refusing service to intoxicated, disorderly, or underage patrons.
- Under no circumstances can alcohol be brought onto the race club premises including car park areas. The staff have the right to confiscate any drinks believed to have been bought in.
- Muswellbrook Race Club has the right to search guests that may be suspected of carrying alcohol into the premises and referral to the police may result.

Cancellations and Security

- Muswellbrook Race Club will arrange qualified security for all 18th and 21st birthday celebrations at a cost to the client. This must be paid in full on confirmation of booking.
- Cancellations must be notified in writing to the Events Manager and will incur the following fees:

Notice of cancellation in less than 30 days —No refund on room hire as a result of costs incurred by the venue and loss of business

Notice of 14 days or less—You will be liable for 50% of the projected final function account

Notice of 7 days or less—You will be liable for 100% of the projected final function account

Menu Confirmation

- Please ensure all menu options for your event are thoroughly discussed and organized with the Event Manager.

Payment and Booking Terms

- Bookings will not be confirmed until a 50% deposit of the hire fee, booking form, and Terms and Conditions are received at the time of booking. The balance of the hire fee and final amount is due 14 days prior to the booking date.
- Payment of the hire fee, along with the booking form & signed terms and conditions will be the only confirmation that your date is set.
(Subject to change if NSW Racing dates have not been confirmed.)
- Accounts will only be provided to corporate clients approved by General Manager.
- Invoice will be supplied two weeks before the Event on confirmation of final numbers and must be paid in full 2 weeks before the Event date.
- Any additional charges incurred during the event will need to be paid on the day of the event prior to exit.
- Cash, EFTPOS, direct deposit, or credit cards are accepted for payment.
- For the safety of patrons and staff, the club reserves the right to re-allocate venues or cancel a function if it is deemed that patrons & staff will be at risk from factors that may include environmental or workplace Health & Safety issues.
- The Function organizer must declare the purpose of the function and meet with the events staff prior to the function.
- Functions booked more than 10 months in advance may be subject to pricing changes

Credit Card Authority Credit details must be filled out for all Bookings, regardless of preferred payment. Muswellbrook Race Club reserves the right to use the details below to finalize any outstanding debts incurred by the function organizer.

The below section is to be destroyed after the event.

I _____ agree to the Muswellbrook Race Club's Event's
Terms and Conditions

Signed: _____ Date: _____

Booking Form

Event Type : _____

Company Name: _____

Event Date: _____

Number of Guests: _____

Function Room(s): ☐ Silks
☐ Grounds
☐ Garden Bar

Fee: \$ _____

Event Start Time: _____ Event End Time: _____

Contact information

Organisers Name _____

Member Number _____ Member Name _____

The member details provided must be an organiser of the event or immediate family member.

Organisers Phone _____ Alternative _____

Email Address _____

Home Address _____

PLEASE TICK YOUR PREFERRED PAYMENT OPTION FOR THE DEPOSIT

A 50% Deposit minimum is accepted

PAYMENT OPTIONS AT RECEPTION

___ CASH, DEBIT CARD, CREDIT CARD

Please pay at Muswellbrook Race Club Reception once you have been invoiced

We do not accept American Express

REMOTE PAYMENT OPTIONS

___ DIRECT DEPOSIT

Please email a receipt or reference number to events@muswellbrookraceclub.com.au to assist in tracking payments

BANK DETAILS

MUSWELLBROOK RACE CLUB BSB 112 879 ACCOUNT 044 232 241

___ CREDIT CARD

Credit card remote payments are allowed with acceptable proof of identity

Visa and Mastercard Payments

Card Numbers: _____

Card Name: _____

Expiry Date: _____

CCV: _____

Signature: _____