

MUSWELLBROOK RACE CLUB

# CORPORATE PACKAGE



SERVICES & PRICE GUIDE

# Function Spaces

## Silks Function Centre

Muswellbrook Race Club 'Silks' Function Centre is a fully air-conditioned function space with fantastic surrounding views overlooking the racecourse, equine facilities and gardens.

Full Day 8am to 4pm **\$545 including GST**

Evening Function 5pm onwards **\$545 including GST**

Early Start (starting time before 8am) **\$635 including GST**

Silks Function Centre Inclusions:

- Silks Conference Centre Inclusions
- Televisions linked to presentations
- Sound system
- Cordless microphones
- Lectern
- White Board
- Seating and trestle tables are set to your requirements.
- Chilled water fountain including paper cups

Silks has a maximum capacity of 100 people seated or 130 cocktail, this will vary depending on desired table configuration



# Garden Bar & Cafe

The Garden Bar area is an open space on ground level in the gardens. Air-conditioned with log fires available in Winter.

Full Day 8am to 4pm **\$425 including GST**

Early Start (starting time before 8am) **\$475 including GST**

Price if booked as the second room with Silks booking **\$220 including GST**

Garden Bar & Café Function Centre includes

- Televisions linked to presentations
- Sound system
- Microphone
- White Board
- Seating and trestle tables set as per requirements
- Chilled water fountain including paper cups
- Access to toilets located under the grandstand

Seats approximately 40 people seated. This space has the opportunity to have larger numbers with the use of the Ground.



# Gardens Function Space

The Muswellbrook Race Club grounds encompass a large undercover area with tree-shaded spaces and beautifully manicured lawns and gardens.

Full Day 8am to 4pm **\$335 including GST**

Early Start (starting time before 8am) **\$415 including GST**

Price if booked as second space with Silks booking **\$220 including GST**

Gardens Function Space includes

Use of Public Bar facilities priced on requirements.

Garden Area Inclusions

Grounds & existing seating, including grandstand.

Sound system

Seating café tables or trestle tables (Limited number)

Wine barrels

Water fountain including paper cups

Access to toilets located under the grandstand



# Breakfast Menu

## **Hot and Cold Buffet Breakfast - \$42pp**

Bacon  
Selection of individual Cereals and Milk  
Scrambled Eggs  
Fresh Fruit  
Roasted Tomatoes  
Toast with condiments  
Fresh Juice  
Sausages  
Hash Browns  
Buttered Mushrooms

## **Hot Buffet Breakfast - \$30pp**

Bacon  
Scrambled Eggs  
Roasted Tomatoes  
Buttered Mushrooms  
Hash Browns  
Sausages  
Toast with condiments  
Fresh assorted Fruit  
Fresh Juice



# Morning Tea

## **Morning Tea Platter - \$25pp**

Morning Tea Platter served with fresh  
Assorted Muffins  
Cakes  
Slices  
Scones with Jam and Cream  
Assorted Fruit Platter

## **Grazing Boxes - \$25pp**

Filled with assorted  
Salami  
Cheese  
Crackers  
Fresh Fruit



# Finger Food

**Choose 7  
Of the following  
\$27.50pp**

Party pies  
Sausage rolls  
Mini spring rolls  
Samosas  
Spinach & Ricotta triangles  
Fish cocktails  
Calamari  
Arancini balls  
Mini dim sim  
Pizza  
Cocktail Frankfurt  
Nuggets  
Chicken Chippies

**Choose 3  
of the following  
\$27.50pp**

Coconut prawns  
Mini Kiev balls  
Prawn twisters  
Sweet chili chicken tenders  
Salt & vinegar tenders  
Crumbed whiting  
Royal Dragon spring roll  
Mixed steamed Goyza

## **Picnic Boxes - \$25 pp**

Picnic boxes with assorted wraps, sandwiches, quiche (GF) fruit and nuts.

## **Basic Cheese Platter \$100**

(feeds 10 - 15 people)

Tasty cheese cubes, cabanossi, assorted dips & Crackers

## **Gourmet Cheese Platter \$150**

(feeds 10 - 15 people)

Assorted cheeses, quince paste, cabanossi, assorted dips & crackers



# Canape's

**Choose 5 \$30pp | Choose 7 \$42 pp | Choose 10 \$55pp**

Fresh king prawn cups with fresh chili & mango ( GF ) or cocktail sauce & avocado

Thai-style fish cakes with sweet soy dipping sauce

Red lentil & sweet potato Rosti w/ Indian spices & yogurt sauce ( V )

Mini toast with beetroot mousse & spinach purée topped with crushed pistachios ( V )

Mixed mini quiche (GF option available)

Italian-style meatballs with Tomato & basil sauce

Spanish-style beef kebab diced rump steak marinated in Mediterranean herbs & spices ( GF )

Potato skins filled with Mexican shredded chicken sour cream & guacamole

Satay chicken skewers

Sweet corn fritters topped with crème fresh & smoked salmon

Mini mixed bruschetta

Salmon gravlax infused with Gin & dill served in a shortcrust case topped with fresh tomato salsa

Whole roasted mushrooms filled with Mediterranean veg & quinoa

Mini Caesar salads

## **Oysters \$5.50 each**

Champagne

Ceviche

Bloody Mary

Ginger & shallot

Tomato salsa with balsamic glaze



# Buffet Menu

## Roast buffet 1 Course \$45pp

### Meats

Choose 2

- Beef
- Chicken
- Lamb
- Pork

### Roast vegetables

- Potato
- Pumpkin
- Sweet potato

### Vegetables

- Peas
- Corn
- Carrots

### Sides

- Gravy
- Apple sauce
- Mint dressing
- Bread rolls & butter

## Cold Meat Buffet 1 Course \$28pp

### Meats

Choose 2

- Chicken
- Ham
- Beef
- Corned meat

### Salads

choose 4

- Garden Salad
- Coleslaw
- Pasta Salad
- Potato Salad
- Crunchy Noodle
- Ceasar Salad

Bread rolls & butter

Add Prawns for \$7pp  
Add Boiled chats with  
sour cream & chives extra  
\$1.50pp

## BBQ buffet 1 Course \$42pp

### Meats

- Steak
- Sausages
- Chicken kebabs

### Salads

choose 4

- Garden Salad
- Coleslaw
- Pasta Salad
- Potato Salad
- Crunchy Noodle
- Ceasar Salad

Bread rolls & butter

Add Potato bake \$5pp  
Add prawns for \$7pp  
Add ribs for \$8.50 pp

Please note: Desserts can be added and served at an extra \$10pp



# Alternate Serve

**Two Course \$65 | Three Course \$75**

Please select 2 of each course

## Entree

Coconut Crusted Prawns with Sweet Chilli & Mango dipping sauce

Zucchini and Sweet Corn Fritters with Fresh Tomato Salsa

Salt and Pepper Squid with Lime & Chilli Mayo

Sweet Onion & Goats Cheese Bruschetta

Satay Chicken with Steamed Rice and Julienne Veg

## Main

Slow cooked Pork Belly with chunky Apple Sauce, Mash & Steamed Veg

Pork Tenderloin in a Soy and Honey marinated with Asian Greens & Hokkien Noodles

Lemon Ricotta Chicken - pan-fried Chicken Breast with Lemon infused Ricotta and toasted Almonds served with steamed veg & roast Potato (GF)

Chicken Breast with Bacon & Hollandaise - Chicken Breast wrapped in Bacon finished with Hollandaise Sauce served with Boulangere potatoes & Vegetables

French style Lamb Shank in lite Gravy with Fresh Herbs & Red Wine Jus

Sirloin Steak with Prosciutto wrapped Asparagus, Roast Potato & Greens

Crispy skinned Salmon finished with Pineapple & Sweet Chilli salsa, Roast Potato & greens

Pan Fried Barramundi finished with Lemon compound Butter and fresh Mango & Avocado salad

## Dessert

Vanilla Bean Panna Cotta finished with Hibiscus Flowers & Syrup

Lemon Meringue pie with Cream

Pecan Pie drizzled with Caramel & Cream

Chocolate Mud Cake with Fresh Cream

Sticky Date Pudding with Butterscotch sauce & Ice Cream

Pavlova with Cointreau-infused Strawberries & Fresh Cream



# Catering Packages

## **Option 1 - \$35pp**

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Mini Baguettes and Wraps with assorted Fillings

## **Option 2 - \$37pp**

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Beef or Chicken Burgers served with Chips

## **Option 3 - \$38pp**

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Choose 2 of the Below Options

Quiche Lorraine or Semi-Dried Tomato & Spinach Quiche (V)

Beef Lasagne

Beer Battered Flatbread

Chicken Schnitzel

All served with Chips and Salad

## **Option 4 - \$44pp**

Morning Tea - Assorted Muffins, Cakes, Scones with Jam & Fresh Cream and Fresh Fruit Platter

Lunch - Mini Baguettes and Wraps with assorted fillings

Afternoon Tea - Hot Finger Food

# Extras

## Linen Hire

White Linen is available for hire through Muswellbrook Race Club. All linen must be ordered 14 days before your function.

All tablecloths are \$11 a table, Linen Napkins are \$1.50pp

## Decorations

You are welcome to decorate your function space, within the guidelines outlined in the Terms and Conditions

## Desserts

You are able to self-cater the following items after approval from the Events Manager

**Cake** - must provide plates, forks, knives, and serviettes or if you wish for Muswellbrook Race Club to serve it will cost \$8pp and is served with berries and cream

**Lolly Bars** - you must provide your own serving jars and dishes

**Dessert Bars** - you must provide your own serving jars, dishes, napkins, side plates, and anything you may require for serving your dessert bar

## Bar Facilities

Bar facilities and staff are available on request. Please speak to the Event Manager for more information and pricing

## Tea and Coffee Station

A self-serve instant tea and coffee station is available with white crockery, milk, sugar and utensils at \$3.50pp.

This must be requested when the finalization of function numbers occurs.

A minimum of 15 pax is required



# Terms and Conditions

## Guest Numbers

- Silks Function Room can cater up to 130pax standing and up to 110pax seated - dependent on seating configuration.
- Silks Function Room has disabled lift access, located in the foyer. For access via grounds please consult office staff for directions.
- Children may attend functions, but it should be noted that all function venues are licensed and all persons under the age of eighteen (18) must always be supervised by a parent or legal guardian. It is against the law for persons under the age of eighteen (18) to consume alcohol or gamble.
- A minimum of 30 pax is required for each booking

## Decorations, Entertainment, Set up and Pack down

- Scatters, confetti, rice or foil flakes or similar loose materials should not be used during the function. An additional cleaning charge will be applied in instances where this request is disregarded or if excess cleaning time is required as determined by the Club.
- Decorations and entertainment are not included however we are able to help assist you with recommendations.
- Open-flamed candles are not to be used unless authorized after discussion with the Events Manager and General Manager.
- It is preferred that all decorations be removed after the function or alternatively prior to 12pm on the first business day after the function, after a discussion with the Events Manager.

## Smoking

- Commercial outdoor dining areas in NSW are now smoke-free. Smoking is banned within 4 meters of a pedestrian entry or exit from a hospitality venue. The bans apply to any ignited smoking product including cigarettes, vapes & pipes.
- Outdoor Smoking areas have been designated, please ask the Events Manager to point out these areas if required by your function.

## Responsible Service of Alcohol

- The Club has a duty of care to serve alcoholic beverages to all guests responsibly, to ensure that patrons enjoy alcohol without danger to themselves, fellow patrons, and staff. The staff have been trained in R.S.A. and Management supports the actions of staff in refusing service to intoxicated, disorderly, or underage patrons.
- Under no circumstances can alcohol be brought onto the race club premises including car park areas. The staff have the right to confiscate any drinks believed to have been bought in.
- Muswellbrook Race Club has the right to search guests that may be suspected of carrying alcohol into the premises and referral to the police may result.

## Cancellations and Security

- Muswellbrook Race Club will arrange qualified security for all 18th and 21st birthday celebrations at a cost to the client. This must be paid in full on confirmation of booking.
- Cancellations must be notified in writing to the Events Manager and will incur the following fees:

Notice of cancellation in less than 30 days –No refund on room hire as a result of costs incurred by the venue and loss of business

Notice of 14 days or less–You will be liable for 50% of the projected final function account

Notice of 7 days or less–You will be liable for 100% of the projected final function account

## Menu Confirmation

- Please ensure all menu options for your event are thoroughly discussed and organized with the Event Manager.

## Payment and Booking Terms

- Bookings will not be confirmed until a 50% deposit of the hire fee, booking form, and Terms and Conditions are received at the time of booking. The balance of the hire fee and final amount is due 14 days prior to the booking date.
- Payment of the hire fee, along with the booking form & signed terms and conditions will be the only confirmation that your date is set.  
(Subject to change if NSW Racing dates have not been confirmed.)
- Accounts will only be provided to corporate clients approved by General Manager.
- Invoice will be supplied two weeks before the Event on confirmation of final numbers and must be paid in full 2 weeks before the Event date.
- Any additional charges incurred during the event will need to be paid on the day of the event prior to exit.
- Cash, EFTPOS, direct deposit, or credit cards are accepted for payment.
- For the safety of patrons and staff, the club reserves the right to re-allocate venues or cancel a function if it is deemed that patrons & staff will be at risk from factors that may include environmental or workplace Health & Safety issues.
- The Function organizer must declare the purpose of the function and meet with the events staff prior to the function.
- Functions booked more than 10 months in advance may be subject to pricing changes

Credit Card Authority Credit details must be filled out for all Bookings, regardless of preferred payment. Muswellbrook Race Club reserves the right to use the details below to finalize any outstanding debts incurred by the function organizer.

The below section is to be destroyed after the event.

I \_\_\_\_\_ agree to the Muswellbrook Race Club's Event's  
Terms and Conditions

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

# Booking Form

Event Type : \_\_\_\_\_

Company Name: \_\_\_\_\_

Event Date: \_\_\_\_\_ Number of Guests: \_\_\_\_\_

Function Room(s):  Silks Fee: \$ \_\_\_\_\_

Grounds

Garden Bar

Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

## Contact information

Organisers Name \_\_\_\_\_

Member Number \_\_\_\_\_ Member Name \_\_\_\_\_

The member details provided must be an organiser of the event or immediate family member.

Organisers Phone \_\_\_\_\_ Alternative \_\_\_\_\_

Email Address \_\_\_\_\_

Home Address \_\_\_\_\_

PLEASE TICK YOUR PREFERRED PAYMENT OPTION FOR THE DEPOSIT

A 50% Deposit minimum is accepted

PAYMENT OPTIONS AT RECEPTION

\_\_\_ CASH, DEBIT CARD, CREDIT CARD

Please pay at Muswellbrook Race Club Reception once you have been invoiced

We do not accept American Express

REMOTE PAYMENT OPTIONS

\_\_\_ DIRECT DEPOSIT

Please email a receipt or reference number to [events@muswellbrookraceclub.com.au](mailto:events@muswellbrookraceclub.com.au) to assist in tracking payments

BANK DETAILS

MUSWELLBROOK RACE CLUB BSB 112 879 ACCOUNT 044 232 241

\_\_\_ CREDIT CARD

Credit card remote payments are allowed with acceptable proof of identity

Visa and Mastercard Payments

Card Numbers: \_\_\_\_\_

Card Name: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

CCV: \_\_\_\_\_

Signature: \_\_\_\_\_